

September, 2023

THE CADRE TEAM CONCEPT

Boulder iQ and Boulder Sterilization (collectively BiQ) provide contract services to support the medical device industry. These services include:

- Regulatory affairs consulting (e.g., FDA submissions, Quality Management Systems, etc.)
- Product ideation and concept generation
- Design engineering, compliant with FDA and international design control regulations
- Product and process qualification (e.g., Verification and Validation, FMEA, IQ, OQ, PQ)
- Manufacturing, including using our ISO Class 7 clean room
- Packaging and package validation (sterile seal validation, shipping test oversight)
- Sterilization using EO (Ethylene Oxide) and CD (Chlorine Dioxide)

As a contract services business, our workload varies from time to time. We've been steadily growing throughout 2023 and as our workload peaks we many times need temporary help. To address the varying level of work, we are assembling a Cadre Team of consultants to support the variety of services we offer. The concept is to establish a Cadre Team of individuals that have been vetted and are known to be able to be productive quickly. We understand not everyone will be available immediately every time the need arises. With an adequately staffed team, we expect enough resource will typically be available to fill the needs as they arise. Work assignments may vary from days to weeks and will be discussed on a case-by-case basis with the Cadre Team member regarding balancing BiQ needs with their other obligations. Further, as the average workload increases in a manner that is expected to continue, BiQ will be hiring full-time employees and will look to experienced Cadre Team members as first-level candidates if they're interested.

Candidates for the Cadre Team will be preferred if they're able to work during normal business hours in BiQ's Boulder, Colorado location. We understand that other consulting work and/or employment will be the norm for our Cadre Team members, with which there is no issue as long as confidentiality per the Non-Disclosure Agreement (NDA) is maintained.

Thank you for considering the BiQ Cadre Team! If you have any questions or wish to apply, please contact Kelly Finnegan (kelly.finnegan@boulderiq.com).

Sincerely,

Larry O. Blankenship

Director